SIERRA HEALTH FOUNDATION

June 21, 2024

Welcome to the

2024 Responsive Grants Program RFA Informational Session

SIERRAHEALTH.ORG

Our Team

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Agenda

- Background

- The Funding Opportunity

- How to Apply

- How to be a Competitive Applicant
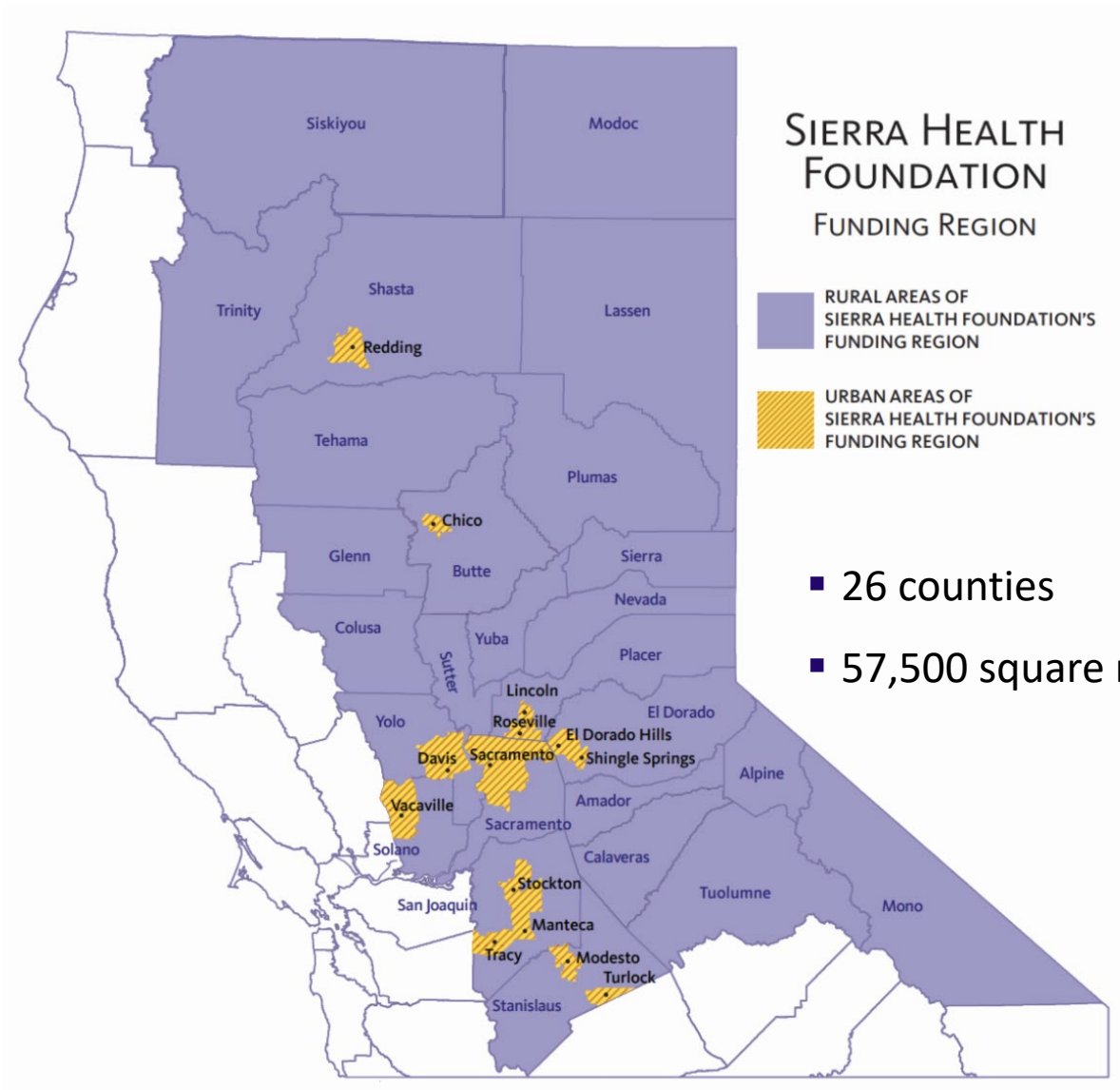
- Questions

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Background

About the Responsive Grants Program (RGP)

- The Responsive Grants Program is a program of Sierra Health Foundation

- Began in 2008 and ran through 2019

- Funds are dedicated to serving organizations within Sierra Health Foundation's 26-county funding region

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FUNDING REGION

- RURAL AREAS OF SIERRA HEALTH FOUNDATION'S FUNDING REGION
- URBAN AREAS OF SIERRA HEALTH FOUNDATION'S FUNDING REGION

- 26 counties
- 57,500 square miles

Program Goal

To support innovative programs and projects that improve health and quality of life for people living in Sierra Health Foundation's 26-county funding region.

Program Scope

- $400,000 will be granted to nonprofit organizations and public agencies within Sierra Health Foundation's 26-county funding region

- Individual grants of $10,000 or less will be awarded

- At least 30% of funds are reserved for rural communities; the remaining 70% will be available for both urban and rural activities

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The Funding Opportunity

2024 Responsive Grants Program

Announcement of Opportunity: Tuesday, June 11th, 2024

Application Deadline: Tuesday, July 9th, 2024 at 1 P.M. PST

Approximate Award Announcement: August 2024

Project Period: September 1, 2024 – August 31, 2025

What We Will Fund

Projects or activities designed to address health disparities and promote health equity to improve health and quality of life.

In 2024, this program will prioritize strategies affected by the California budget deficit, that impact health and quality of life for Californians.

Eligibility

- Sierra Health Foundation will fund nonprofit organizations that are tax-exempt under Section 501(c)(3) of the Internal Revenue Code and are designated a 509(a)(1) or 509 (a)(2) organization or Tribal or urban Indian entities.

- Public agencies and fiscal sponsors for entities that are not qualifying 501(c)(3) nonprofit organizations are eligible to apply. Fiscal sponsors may apply on behalf of more than one organization or collaborative group.

- Proposed projects or activities must benefit people living in one or more of the 26 counties of Sierra Health Foundation's funding region (see map on slide 6 or in Request for Applications).

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Types of Projects

Examples of eligible projects

- Increasing access to and quality of health services by supporting infrastructure of clinics that serve medically underserved populations.

- Increasing bilingual community health workers in underserved neighborhoods where English is a second language through internship and leadership development classes.

- Providing infrastructure support for crisis lines.

- Increasing access to shelter in rural communities through shelter operational support.

- Addressing homelessness by supporting street outreach.

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If Awarded: Reporting Requirements

Awardees will be required to submit narrative and financial reports 30 days following the end of the funding period, reporting on activities and outcomes included in the proposal.

Report forms may vary and potentially include videos or photos, utilizing other materials or verbal reporting.

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Questions?

How to Apply

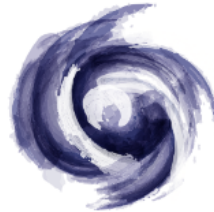# Grants Portal and Application Walk Through

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Application:

Responsive Grant Program Application

☐ Save my progress and resume later | Resume a previously saved form

Be sure to read the **Responsive Grants Program** guidelines and instructions in the Request for Applications (RFA) carefully before beginning your application. Required fields and attachment uploads are marked with a red * (asterisk).

If you have questions, send an email to **rgp@sierrahealth.org** with the subject line: **RESPONSIVE GRANTS PROGRAM Application Online Help.**
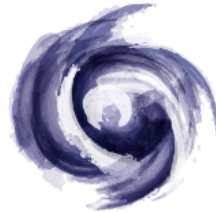
Use Tab key or mouse click to move from field to field. Clicking Enter will attempt to Submit an incomplete application.

After submission you will receive an email confirmation along with a printable PDF copy of your application.

Application:

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Responsive Grant Program Application

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Application:
Applicant Information

- Applicant organization information

- Application contact information – for questions related to the proposal

- Annual budget amount

- Applicant Organization Tax ID # and 501(c)(3) status

- Applicant organization CEO/Director information

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Application:
Project Information

- Project Name

- Brief Purpose

- Requested Amount (up to $10,000)

- Primary Project Contact Information

- Geography – Counties the Project will Impact, Please indicate the jurisdiction where your project will be focused.

- Population to Be Served

Application:
Questions for Project Narrative

1. **Organization Description** (300 word maximum)

2. **Funding Need** (300 word maximum)

3. **Opportunity** (300 word maximum)

4. **Project Goal and Activities** (500 word maximum)

5. **Monitoring and Determining Success** (300 word maximum)

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Attachments

Application:
Required Application Attachments

- **Proposed Project Budget**
  - ➤ Download The Center's budget form from the application. Fill it in and upload it in Excel format.
- **Applicant Organization's W-9** (PDF format)
- **IRS Determination Letter** (PDF format)
- **Financial Statements**
  - ➤ Please provide financial reports that show organizational and/or institutional revenue and expenses for your most recent fiscal year. We prefer to receive both your most recent 990's (tax returns) and audited financial statements (AFS). If you have neither tax returns or AFS's please submit alternative statements that show your most recent financial activity.

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Application:
Required Application Attachments

Required Attachments

Please note: _Grant applications may not be considered if requested attachments are not included or completed. Please upload your file **only** once for each requirement._

Only upload your files with the final version. Uploading the same file many times will cause errors. If you must upload a new version of the file change the file name.

Proposed Budget
Please download The Center's budget template (here).

Choose File | No file chosen

Applicant organizations W-9
Upload the applicant organization's W-9 in PDF format.

Choose File | No file chosen

IRS Determination Letter
PDF format

Choose File | No file chosen

Financial Statements
Please provide financial reports that show organizational and/or institutional revenue and expenses for your most recent fiscal year. We prefer to receive both your most recent 990's (tax returns) and audited financial statements (AFS). If you have neither tax returns or AFS's please submit alternative statements that show your most recent financial activity.

Choose File | No file chosen

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Proposed Budget

Application: *Proposed Budget Template*

Sierra Health Foundation Proposed Project Budget				
Applicant Organization:				
	Start Date:	9/1/2024	End Date:	8/31/2025
		Total Project Budget	**Requested Funds**	**Other Funding Committed to Project**
I. Personnel				
Salaries	FTE (%)			
1				
2				
3				
4				
Payroll Taxes and Benefits				
Consultants				
1				
2				
3				
4				
Total Personnel		$0.00	$0.00	$0.00
II. Other Expenses				
Office Supplies				
Postage				
Printing/Duplicating				
Information/Materials				
Equipment				
Rent / Utilities				
Travel				
Miscellaneous (List)				
1				
2				
3				
4				
Total Other Expenses		$0.00	$0.00	$0.00
Indirect (up to 15% of direct costs)		$0.00	$0.00	$0.00
Total Grant Expenses		$0.00	$0.00	$0.00

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Questions?

How to be a Competitive Applicant

Selection Criteria

The most competitive applications will:

- Respond to gaps in the California State budget

- Promote health and address health disparities

- Support projects that improve health and quality of life

- Demonstrate approaches to solving issues that impact health, such as education, employment, housing, environment, neighborhood safety and other drivers of health outcomes

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Selection Criteria (continued)

The most competitive applications will:

- Clearly explain why the applicant organization and, where appropriate, partner agencies are best suited to be successful with the proposed project

- Make the case for need related to the population to be impacted

Selection Criteria (continued)

The most competitive applications will:

- Leverage resources and/or demonstrate sustainability, if applicable

- Describe the anticipated difference the project would make

- Include a reasonable project scope and budget

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Other Considerations in Final Selection

- Geographic diversity

- Demographic diversity

- Range of project areas

Proposal Writing Tips

- Read and follow application guidelines and instructions.

- Verify your organization is eligible.

- Answer questions clearly and concisely.

- Clearly explain your proposed project, including what exists today and what change will result with funding from Sierra Health Foundation.

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Proposal Writing Tips (continued)

- Check for consistency in the project description, and budget line items.

- Have someone who is not involved in the project read your draft application and tell you what they think you're applying for.

- Review the Attachments Checklist to ensure you have all required documents.

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Application:
Checklist

❏ Review Request for Applications and Funding Overview

❏ Complete the application in the online portal:

    ❏ Completed application questions

    ❏ Proposed Project Budget

    ❏ Applicant Organization's W-9

    ❏ IRS Determination Letter

    ❏ Financial Statements

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Contact Us

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Additional Resources
www.sierrahealth.org/programs/responsive-grants-program/

Sign up for the monthly Sierra Health Foundation newsletter to be informed of programs and upcoming funding opportunities.

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Questions?

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Thank you for attending the

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